



Tanzanian Training Centre for International Health, Ifakara

September 12
, 2022

Dear

On behalf of TTCIH Management, I am glad to inform you that you have been selected to join the Diploma in Clinical Medicine Program for the academic year 2022/2023. Congratulations for being selected to join TTCIH.

In order for TTCIH to reserve the slot for you, we request you to submit copies of Ordinary Certificate of Secondary Education Examination (CSCEE), NTA level 5 certificate and transcript (for upgrading students), birth Certificate or any document, which indicate date of birth. Also you asked to pay in advance a non-refundable TZS 200,000/= as part of your annual school fees by **15th September 2022** and send the bank slip through **WhatsApp number 0710 527 003** OR Email: **admission@ttcih.ac.tz**. All payment should be paid through the following bank account:

Account name: **Tanzanian Training Centre for International Health**

Bank name: **CRDB Ifakara Branch**

Account number (Tshs):**0150022391200**

PLEASE NOTE: WRITE THE CORRECT STUDENT FULL NAME IN PAY SLIP

Kindly find out the attached joining instructions below.

If you have, any questions do not hesitate to contact TTCIH Management through

Mobile: 0710527003

Email: admission@ttcih.ac.tz

Welcome to TTCIH Ifakara
TTCIH Management



Tanzanian Training Centre for International Health, Ifakara

STUDENTS' JOINING INSTRUCTIONS FOR THE ACADEMIC YEAR 2022/2023

INTRODUCTION

On behalf of the TTCIH Management, I would like to take this opportunity to congratulate you for being selected to join **Tanzanian Training Centre for International Health (TTCIH)** at Ifakara, Morogoro region. It should be clear that your chance of being enrolled ceases to apply if you don't appear on the stated opening date and this chance may be granted to another applicant who equally qualified for the course.

TTCIH is located in Ifakara town about 110 kilometers from Mikumi town. There are buses with direct routes to Ifakara from Dar es Salaam, Morogoro town, Dodoma, Iringa and Mbeya.

1. COURSES

TTCIH offers the following long courses:

1.1. Ordinary Diploma in Clinical Medicine (pre-service)

This is a **THREE** years course conducted based on the competence-based curriculum developed by the Ministry of Health, National Council for Technical Education (NACTEVET) and other partners. Upon successful completion of this course the NACTEVET will award the candidate Ordinary Diploma in Clinical Medicine. In the Tanzanian health sector scheme, you will be recognized as a Clinical Officer.

1.2. Ordinary Diploma in Clinical Medicine (Clinical Assistant to Clinical Officer Upgrading Course) .

This is a **ONE**-year course conducted based on the competence-based curriculum developed by the Ministry of Health, National Council for Technical Education (NACTEVET) and other partners. On successful completion of the course, the NACTEVET will award a candidate Diploma in Clinical Medicine. In the Tanzanian health sector scheme, you will be recognized as a Clinical Officer.

1.3 OPENING DATE.

The study in the academic year 2022/2023 will start on 18th October 2022. So First Year and upgrading students should report to the college two weeks before from **3rd October 2022**.



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2. FEE STRUCTURE:

2.1. AMOUNT PAYABLE TO INSTITUTION.

You are obliged to pay a total of Tanzanian Shillings two million nine hundred thousand only (2,900,000/=) for training per academic year. The fee covers accommodation, tuition, internal examination, and library services.

Fees break down

Item	Cost (Tshs)
Fee	2,000,000
Accommodation	600,000
Library Service	150,000
Stationaries Cost	150,000
Total	2,900,000

2.2. OTHER COSTS

STUDENTS MUST ALSO PAY THE FOLLOWING DURING REGISTRATION: -

Item	Cost (Tshs)
Examination fee	150,000
NACTEVET Quality Assurance fee	15,000
TTCIH Student Organization	10,000
Total	175,000

No cash payment will be accepted at the Centre.

All payments should be done through the following account;

Account name: **Tanzanian Training Centre for International Health**

Bank name: **CRDB Ifakara Branch**

Account number (Tshs): **0150022391200**

Once payment has been done a bank receipt should be presented to the TTCIH Finance officer who will issue you a receipt.



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NOTE:

- Tshs. 50,400 for National health Insurance Fund (NHIF) should be **paid in Cash** at College during registration. This should be payed upon reporting to the college to avoid inconveniences.
- Tshs. 250,000 for Field Work **payable directly to students** for those pursuing a Diploma in Clinical Medicine. This applies to second- and third-year students only.

2.3. For all the courses meals is a responsibility of the student. There is a cafeteria within TTCIH campus that offers food at an affordable price.

3. GENERAL INSTRUCTIONS

3.1. No admission for a student who fails to pay as instructed.

3.2 The bank commission for money transfer is not the institution's responsibility.

3.3 Institutional refund policy.

Refunds will be issued according to the following schedule:

- 90% of tuition will be refunded if withdrawal request is received in writing prior to the start of the academic year.
- 75% of the total fee will be refunded if withdrawal request is received in writing during the 1st two weeks of the academic year.
- 50% of the total fee will be refunded if withdrawal request is received in writing between the 3rd week and end of 2nd month of the academic year, which is considered as the end refund deadlines.
- **No refunds will be issued on withdrawals requested after the end** of the 2nd month of the academic year.

3.4. If you fail to report two weeks after opening date chance for your recruitment ceases and will be offered to a reserve candidate.

3.5 Before reporting to the school, make sure you screen your health and get a recommendation from a medical officer by filling the attached medical examination form (also **available [here](#)**). Submit the medical form to the Academic Office on arrival.

3.6 For Tanzanian citizen: Treatment costs at school will be covered by your own health insurance , therefore, you are advised to hold your health insurance ID card when you are sick. Communication with NHIF will be done for securing cards for those who have paid to NHIF.

3.7 You are required to bring your **ORIGINAL** certificates of the following;

3.7.1. Certificate of secondary education (all candidates).



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3.7.2. Certificate and transcript in Clinical Medicine (for CA to CO candidates).

3.8 You are obliged to obey the laws of The United Republic of Tanzania as well as the college by-laws, regulations and norms. All students' academic and social problems will be dealt with by the college administration in collaboration with Student Organization. **TTCIH is a high-quality health training institution with international standards; therefore, students admitted to it are expected to meet a world standard profile in all manners.**

4. PROGRAMME REQUIREMENTS

4.1. On arrival to TTCIH the student is expected to have the following:

Uniforms

- Two (2) good quality long sleeved white clinical coats.
- Two (2) pairs of green theatre dress.
- A pair of white long gown for ladies and two pairs of khaki trousers and white short sleeved shirt for men.

N:B- Find the attached Dressing code guideline from Ministry of health.

4.2. Other requirements

- Five (5) recent passport size colour photos.
- A blood pressure machine.
- A sensitive stethoscope.
- A patella hammer.
- MUAC tape
- A pen torch.
- A laptop computer.
- One (1) flash light and batteries.
- Different sports costumes, enough bedding 4x6 including a pillow and pillow cases, mosquito net 3x3.
- Weather in Ifakara is hot during the day almost throughout the year, and muddy in rain season (December to May), cold in mornings and evenings (June to July) therefore you may need to have protective means of your choice.
- Standard books are available at the TTCIH library but you are free to bring Clinical Medicine books of your preference.
- Counter books, pens and other stationeries are not provided by the school.
- Letter from the current employer for Ordinary Diploma in Clinical Medicine (in-service).

If you are willing to join this Institution for your training, please inform us immediately through the email address: admission@ttcih.ac.tz .



Tanzanian Training Centre for International Health, Ifakara

I wish you successful training and a comfortable stay at TTCIH- Ifakara.



Dr. Joanes Ruvenge
Head of department
12 September 2021.